

**FORM NO. MGT-7**

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11 of the Companies (Management and Administration) Rules, 2014]



सत्यमेव जयते

**Annual Return**  
**(other than OPCs and Small Companies)**

Form language ☒ English ☐ Hindi

Refer the instruction kit for filing the form.

**I. REGISTRATION AND OTHER DETAILS**

(i) \* Corporate Identification Number (CIN) of the company

U74899DL1988PTC030359

Pre-fill

Global Location Number (GLN) of the company

\* Permanent Account Number (PAN) of the company

AAACH2422A

(ii) (a) Name of the company

ADROITEC INFORMATION SYS

(b) Registered office address

A-43A, SHOP NO. 3, PANCHSHEEL VIHAR  
MALVIYA NAGAR, NEW DELHI - 110017  
NEW DELHI  
South Delhi  
Delhi  
110017

(c) \*e-mail ID of the company

info@adrotecinfo.com

(d) \*Telephone number with STD code

9810111540

(e) Website

www.adrotecinfo.com

(iii) Date of Incorporation

19/01/1988

Type of the Company	Category of the Company	Sub-category of the Company
Private Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

☒ Yes ☐ No

(vi) \*Whether shares listed on recognized Stock Exchange(s)

☐ Yes ☒ No

(vii) \*Financial year From date  (DD/MM/YYYY) To date  (DD/MM/YYYY)

(viii) \*Whether Annual general meeting (AGM) held ☒ Yes ☐ No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted ☐ Yes ☒ No

## II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

\*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	G	Trade	G2	Retail Trading	75.95
2	J	Information and communication	J8	Other information & communication service activities	24.05

## III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

\*No. of Companies for which information is to be given

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	ADROITEC ENGINEERING SOLU	U72200DL2011PTC216900	Subsidiary	100
2	HOPE TECHNOLOGIES PRIVATE	U72900DL2011PTC218200	Subsidiary	100
3	ADVANCE MECHANICAL SERVI	U29100DL2010PTC199769	Associate	45.38
4	ALGOTECH INDIA PRIVATE LIM	U74999DL2016PTC289674	Associate	45.44
5	ADROITEC RESEARCH & MANU	U29309DL2018PTC340138	Subsidiary	100
6	Aut tech AMS Inc.		Subsidiary	100

## IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) \*SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	7,000,000	6,489,196	6,489,196	6,489,196
Total amount of equity shares (in Rupees)	70,000,000	64,891,960	64,891,960	64,891,960

Number of classes

1

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
EQUITY				
Number of equity shares	7,000,000	6,489,196	6,489,196	6,489,196
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	70,000,000	64,891,960	64,891,960	64,891,960

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	0	0	0	0
Total amount of preference shares (in rupees)	0	0	0	0

Number of classes

0

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares				
Nominal value per share (in rupees)				
Total amount of preference shares (in rupees)				

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares			Total nominal amount	Total Paid-up amount	Total premium
Equity shares	Physical	DEMAT	Total			
At the beginning of the year	6,489,196	0	6489196	64,891,960	64,891,960	

<b>Increase during the year</b>	0	0	0	0	0	0
i. Public Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify						
<b>Decrease during the year</b>	0	0	0	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
<b>At the end of the year</b>	6,489,196	0	6489196	64,891,960	64,891,960	
<b>Preference shares</b>						
<b>At the beginning of the year</b>	0	0	0	0	0	
<b>Increase during the year</b>	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify						
<b>Decrease during the year</b>	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0

ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

(ii) Details of stock split/consolidation during the year (for each class of shares)

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) \*

☒ Nil

[Details being provided in a CD/Digital Media]

☐ Yes ☐ No ☐ Not Applicable

Separate sheet attached for details of transfers

☐ Yes ☐ No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		<input type="text"/>	
Date of registration of transfer (Date Month Year)		<input type="text"/>	
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (In Rs.)	<input type="text"/>

Ledger Folio of Transferor			
<input type="text"/>			
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee			
<input type="text"/>			
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)			
<input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor			
<input type="text"/>			
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee			
<input type="text"/>			
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) \*Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0

Particulars	Number of units	Nominal value per unit	Total value
Total			0

**Details of debentures**

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

**(v) Securities (other than shares and debentures)**

					0
Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

**V. \*Turnover and net worth of the company (as defined in the Companies Act, 2013)**

**(I) Turnover**

125,013,845

**(II) Net worth of the Company**

55,422,165

**VI. (a) \*SHARE HOLDING PATTERN - Promoters**

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	4,230,737	65.2	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	

3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	1,484,850	22.88	0	
10.	Others	0	0	0	
	<b>Total</b>	<b>5,715,587</b>	<b>88.08</b>	<b>0</b>	<b>0</b>

Total number of shareholders (promoters)

8

(b) \*SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	523,609	8.07	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	



8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	250,000	3.85	0	
10.	Others	0	0	0	
	<b>Total</b>	<b>773,609</b>	<b>11.92</b>	<b>0</b>	<b>0</b>

Total number of shareholders (other than promoters)

61

Total number of shareholders (Promoters+Public/  
Other than promoters)

69

**VII. \*NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS**  
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year	At the end of the year
Promoters	8	8
Members (other than promoters)	61	61
Debenture holders	0	0

**VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL**

**(A) \*Composition of Board of Directors**

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
<b>A. Promoter</b>	0	1	0	1	0	44.28
<b>B. Non-Promoter</b>	0	3	0	3	0	0.35
(i) Non-Independent	0	3	0	3	0	0.35
(ii) Independent	0	0	0	0	0	0
<b>C. Nominee Directors representing</b>	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0

(v) Others	0	0	0	0	0	0
Total	0	4	0	4	0	44.63

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

5

(B) (i) \*Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
SAROOP CHAND	01495222	Director	2,873,730	
AYUSH NADIMPALLI	03265826	Director	10,323	
JACOB PANAMTHANA	03319214	Director	12,691	
NAGARAGERE CHIKK	08037048	Director	0	
SHWETA CHOPRA	BICPC7839J	Company Secretar	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

0

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)

## IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

### A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

2

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
AGM	15/11/2021	69	9	45.61
EGM	10/03/2022	69	9	45.61

### B. BOARD MEETINGS

\*Number of meetings held

4

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	19/07/2021	4	3	75
2	03/09/2021	4	4	100
3	19/10/2021	4	3	75
4	10/02/2022	4	3	75

#### C. COMMITTEE MEETINGS

Number of meetings held

0

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1					

#### D. \*ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
								30/09/2022
								(Y/N/NA)
1	SAROOP CHA	4	4	100	0	0	0	Yes
2	AYUSH NADII	4	3	75	0	0	0	No
3	JACOB PANA	4	4	100	0	0	0	No
4	NAGARAGER	4	2	50	0	0	0	No

#### X. \*REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

☐ Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of CEO, CFO and Company secretary whose remuneration details to be entered

1

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	SHWETA CHOPRA	COMPANY SEC	449,522	0	0	0	449,522
	Total		449,522	0	0	0	449,522

Number of other directors whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

#### XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

\* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year ☒ Yes ☐ No

B. If No, give reasons/observations

#### XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES ☒ Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

☒ Yes ☐ No

#### XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

Whether associate or fellow

☐ Associate ☐ Fellow

Certificate of practice number

##### I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
- (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.
- (c) The company has not, since the date of the closure of the last financial year with reference to which the last return was submitted or in the case of a first return since the date of the incorporation of the company, issued any invitation to the public to subscribe for any securities of the company.
- (d) Where the annual return discloses the fact that the number of members, (except in case of a one person company), of the company exceeds two hundred, the excess consists wholly of persons who under second proviso to clause (ii) of sub-section (68) of section 2 of the Act are not to be included in reckoning the number of two hundred.

##### Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ...

08

dated

05/09/2022

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

**Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.**

To be digitally signed by

Director

SAROOP Digitally signed by  
SAROOP CHAND  
Date: 2022.11.08  
11:12:32 +05'30'

DIN of the director

01495222

To be digitally signed by

SHWETA Digitally signed by  
SHWETA CHOPRA  
Date: 2022.11.08  
11:13:53 +05'30'

☒ Company Secretary

☐ Company secretary in practice

Membership number

57389

Certificate of practice number

**Attachments**

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

**List of attachments**

Attach
Attach
Attach
Attach

List.pdf
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**Remove attachment****Modify****Check Form****Prescrutiny****Submit**

**This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company**

## List of Shareholders as on 31.03.2022

Sr. No.	Name of Shareholders	Number of Shares
1	MR. SAROOP CHAND	
2	BAKHTAWAR HOUSE LLP	2,873,730
3	Analysis Trade Consultancy LLP	1166767
4	MR. RAJ KISHOR KAUSHIK	318,083
5	MRS. KOMAL KIRAN KAUSHIK	273,375
6	SHEEL KUMAR KAUSHIK	1,036,757
7	DR. KUSHAL KAUSHIK	25,000
8	MRS. MILAN KAUSHIK	15,875
9	DIGIFLEX (INDIA) LIMITED	6,000
10	MRS. NANDINI PATANKAR	250,000
11	MRS. SARASA NAIR	30,000
12	MR. DINESH NAIR	12,000
13	MR. RAJEEV BHASIN	10,500
14	MR. S.K. BASU	2,900
15	MR. S.K. MATHUR	2,500
16	MR. D. GHOSH	2,500
17	MR. GIRISH SIDANA	2,500
18	MR. DEEPAK RAWAT	2,500
19	MR. MANOJ JAIN	2,000
20	MR. DEEPAK MEHTA	4,517
21	MR. NIRAV SHETH	2,000
22	MR. S.K. MURTHY	2,000
23	MR. P.C. SUDHEER	2,000
24	MR. ANJAN KUMAR N.	2,000
25	MR. P. M. RAVI KUMAR	2,000
26	MR. JYOTI P. BHATTACHARGEE	2,000
27	MR. G.M. ASIRVATHAM	2,000
28	MR. JACOB PANAMTHANATH	2,000
29	MR. PINAKI BHATTACHARGEE	12,691
30	MR. P. K. VASHISHT	1,400
31	MR. T. SHANKARAN	1,400
32	MR. JANARDANAN V.	1,400
33	MR. SANDESH BHATT	1,000
34	MR. YALGI PAVAN KUMAR	1,000
35	MR. M. VENKATESH WARLU	1,000
36	MR. R. RAMESH	1,000
37	MS. MRIDULA ANAND	1,000
38	MR AYUSH N.	1,000
39	MR. DIVAKARAN M.V.	10,323
40	MR. AVANINDRA KUMAR	400
41	MR. P.C. SAH	400
		667

### Adroitec Information Systems Pvt.Limited

Corporate/Correspondence Office : D-68, Sector-2, Noida-201301 (U.P)

Registered Office : A-43A, Shop No.:3, Panchsheel Vihar,  
Malviya Nagar, New Delhi-110017

Tel : 0120-4864300, Fax : 0120-4864333

Email : info@adroitecinfo.com  
www.adroitecinfo.com

CIN No.: U74899DL1988PTC030359

42	MR. KAMAL CHATERJEE	
43	MR. N. RADHAKRISHNAN	400
44	MR. GOPALA KRISHNA PILLAI M.P.	400
45	MR. RAJEEV PALERI	400
46	MR. ARVIND K. RAI	400
47	MR. R.M. CHANDRA	400
48	MR. I. ALAM	400
49	MR. CHANDER BHIST	400
50	MR. RAJ KUMAR	200
51	MR. S.B. PANDEY	565
52	MR. HAMBIR SINGH	400
53	MR. MANOJ KUMAR	796
54	MR. DANESHWAR JHA	200
55	MR. GOPAL MONDAL	533
56	MR. DINESH JOSHI	100
57	MR. RAJ KUMAR MOURYA	100
58	MR. RAM PRATAP VERMA	100
59	SHASHI CHANDER KUMAR	100
60	MR. K. KUMAR	400
61	MR. J.S. NEGI	100
62	MR. SARVAN KUMAR	150
63	MR. KUNDAN SINGH BISHT	100
64	MR. D.S. NEGI	100
65	ANSHUL GUPTA	367
66	PRIYANKA GUPTA	78,780
67	VISHAKHA GUPTA	78,780
68	NITIN GUPTA	78,780
69	SNEH GUPTA	78,780
	Total	78,780
		6489196

**For Adroitec Information Systems Private Limited**

*Saroop Chand*

**Saroop Chand**

**Director**

**DIN: 01495222**

**Add 298, RPS Flats**

**Sheikh Sarai Phase-I**

**New Delhi-110017**